

**NEVADA CRIMINAL JUSTICE INFORMATION SYSTEM  
ADVISORY COMMITTEE MEETING**

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**NOTICE OF PUBLIC MEETING**

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DATE: Monday February 22, 2016 - 1:00 PM

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**Meeting location**

Legislative Counsel Bureau  
401 South Carson Street  
Room 2134  
Carson City, NV 89701

Grant Sawyer Building  
555 East Washington Avenue  
Room 4412  
Las Vegas, NV 89101

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**AGENDA**

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**Please Note:** The Nevada Criminal Justice Information System Advisory Committee may 1) address agenda items out of sequence to accommodate persons appearing before the Committee or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; and 3) pull or remove items from the agenda at any time. Prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process right of an individual the board may refuse to consider public comment. *See* NRS 233B.126.

Public comment is welcomed by the Committee. A period of public comment will take place at the beginning of the meeting and again prior to the adjournment of the meeting. The Chairperson may limit each speaker to 5 minutes, as time allows and at her/his sole discretion. Everyone who is interested in speaking will be given the opportunity to speak at either or both public comment periods. Comments will not be restricted based on viewpoint. Once all items on the agenda are completed the meeting will adjourn.

**Note: No vote may be taken upon a matter raised under public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)**

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1. Call to order, roll call of members, and establish quorum
2. Public comment
3. **For discussion and possible action:** Review, amend and approve minutes from January 13, 2015 NCJIS Advisory Committee Meeting
4. **For discussion:** NCJIS Modernization Update – Linda Kennedy and Alan Rogers
5. **For discussion & possible action:** Review of proposed revisions to the NCJIS policies to better reflect the technical and compliance requirements related to information security, to include the governance of various system users in Nevada that are located outside the state, and to include governance related to access of criminal information for civil purposes. These proposed revisions are based in part on changes made in Assembly Bill 47 (2015) and the newly-released FBI Civil Applicant Auditing Guide – Mindy McKay and staff
6. **For discussion:** Steering Committee Briefing Teresa Wiley, Northern NCJIS Technical Sub-Committee Chair

**Topics to be discussed:**

Update of the meetings of the Northern Technical Sub-Committee since the September 29, 2015 NCJIS Advisory Committee Meeting.

Update on the November 2015 training of statewide criminal justice agencies on the various uses of NLETS to further criminal justice information sharing.

Update from the Northern and Southern Technical Sub-Committees and NCJIS Steering Committee regarding working with the General Services Division on NCJIS Modernization.

7. **For discussion & possible action:** Review of the proposed revision of the NCJIS Advisory Committee by-laws and NRS 179A.079 to remove outdated language concerning the prior NCJIS history and structure and clarify the Committee's structure and purpose. The Committee may take action to revise and/or adopt the NCJIS Advisory Committee By-laws.

Proposed changes to the by-laws include, but are not limited to clarifying: the purpose of the Committee; the voting and quorum requirements; the election of officers and their roles; the formation of subcommittees; alterations to the By-laws; and the Committee members' ability to request information and recommend policies, procedures, and standards on criminal justice information sharing.

8. Public comment
9. **For discussion:** Julie Butler’s secretary, Jacqueline Weaver, to contact the committee regarding scheduling next NCJIS Advisory Committee meeting
10. **For possible action:** Adjournment

**Note: No vote may be taken upon a matter raised under public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)**

Pursuant to NRS 241.020(2)(c), a copy of supporting materials for the meeting may be obtained by contacting Jacqueline Weaver, Administrative Assistant, at 775-684-6202. Additionally, all meeting materials are available for viewing at the Advisory Committee Meeting page of the Department of Public Safety’s website:

<http://gsd.nv.gov/Resources/AdvisoryCommittee/Home/>.

Meeting materials may also be picked up in person from at the following location:

**Department of Public Safety – General Services Division**  
 333 West Nye Lane, Carson City, NV 89706  
 Telephone: 775-684-6289 Fax: 775-687-3289

Anyone desiring additional information regarding any NCJIS Advisory Committee Meeting is invited to call or email Jacqueline Weaver at (775) 684-6202 or [j.weaver@dps.state.nv.us](mailto:j.weaver@dps.state.nv.us). We are please to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Jacqueline Weaver, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Committee and other interested person who have requested an agenda from the Committee. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing on an annual basis.

**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:**

Nevada State Library 100 Stewart Street Carson City, NV 89701	DPS General Services Division 333 W. Nye Lane Carson City, NV 89706	DPS General Services Division website <a href="http://gsd.nv.gov/">http://gsd.nv.gov/</a>
Washoe County Sheriff’s Office 911 E. Parr Boulevard Reno, NV 89512	State of Nevada Parole and Probation 215 East Bonanza Road Las Vegas, NV 89101	State of Nevada Notice Website <a href="https://notice.nv.gov/">https://notice.nv.gov/</a>